

◆ PENINSULA SCHOOL PARENT WORK JOB FORM ◆

Parent participation is an essential component of Peninsula School. The information you provide here will help match your particular skills and interests to Parent Workjobs. In the PARENT EVENTS section indicate what area you will participate in for each event. In the ONGOING ACTIVITIES & PROJECTS section, indicate those areas that are of interest to you.

Please fill out one form per parent and return completed forms to the Office by October 3, 2008.

Parent name _____

I prefer to be contacted by:

Email at _____

Phone at _____ and the best time to call is _____

PARENT EVENTS

Peninsula School depends on every parent to participate in each of the three major Parent Events: the Craft Fair, Auction, and Spring Fair. Please indicate your area(s) of commitment for each event.

CRAFT FAIR ◆ Sunday, December 7, 2008

- Overall Coordination Publicity Vendors Set Up Clean Up Cafe
 Children's Area Accounting Decorating

AUCTION ◆ Saturday, March 14, 2009

- Overall Coordination Items Team Data Entry Marketing/Communications
 Tickets/Tables Party/Food/Drink Computer Network Database Work: Filemaker Pro
 Set Up Clean Up

SPRING FAIR ◆ Sunday, May 3, 2009

- Overall Coordination Food Set Up Clean Up Kids' Activities
 Publicity Vendor Solicitation Decorating Accounting
 Overall food coordination Booth/Activity Coordination

ONGOING ACTIVITIES & PROJECTS

In addition to the three major Parent Events, there are opportunities to share your interests, skills, and talents. Mark as many boxes as you'd like.

PROJECTS

- Project Coordinator support Class Representative eScrip & schoolPOP Plate Project
 fold/stuff/label/general office support Scholastic Beans (coffee cart)

EVENTS

- New Family Picnic support Staff Appreciation Event Fall Meeting, October 2, 2008
 Annual Meeting, May 28, 2009

ACTIVITIES

- cook/bake Buildings & Grounds: Saturday Workdays & general support News Notes support
 Fund Development: Grant writing, project work/research, events support parent education events

If you have comments or questions about anything on this form, please contact the Parent Involvement Committee by sending an email to parentinvolvement@peninsulaschool.org.